

MEMORANDUM

TO: 2011 Governor's Scholars

FROM: Aristófanés Cedeño, Executive Director

DATE: April 15, 2011

RE: More Details about GSP

We are delighted to welcome you to the 2011 Governor's Scholars Program and look forward to meeting you in June.

Enclosed is a copy of the Schedule of Important Dates so that you will have a handy reminder of opening and closing days and deadlines for returning information to us.

All board, room, tuition and field trip expenses for your stay will be covered by the Governor's Scholars Program (GSP), but you will need some money for such expenses as personal laundry, long-distance phone calls, and snacks. The amount of spending money varies widely among students, and we would suggest that you might want to discuss this with several GSP alumni before settling on an amount, if this is feasible. If you need to obtain more cash during the program, ATMs are available on all three campuses. Information about cashing checks will be included in your campus-specific mailing in May.

Documents to be returned

There are several documents you will need to return to us with signatures, as soon as possible, but no later than May 3rd. Please print the requested information with pen or type it clearly (forms will be copied) and return all correspondence to: **Governor's Scholars Program, 1024 Capital Center Drive, Suite 210, Frankfort, KY 40601.**

The enclosed **documents to be returned** are:

1. Medical Information and Permission Form with a copy of your **health insurance card (front and back)** and copy of your **current Commonwealth of Kentucky Immunization Certificate.**
2. Learning Contract

3. \$25.00 damage fee (check/money order made payable to GSP with self-addressed \$0.44 stamped envelope). Deposits will **NOT** be returned if a self-addressed \$0.44 stamped envelope is not provided.
4. Parental Permission and Release Form
5. Legislative Information Form
6. Personal Information Form

Campus Information

On or before May 27th we will send you a schedule for Opening Day, including the time you should plan to arrive on the campus to which you will be assigned. Once you receive that information, you will need to make plans with your parents or guardians for transportation. We hope that they will be able to accompany you because we are planning a specific Opening Day meeting for them, as well as for you.

Session Request

As a general rule, specific campus requests will not be honored. However, if you face truly extenuating circumstances, you may request one session over another because of a conflict in dates. The enclosed Session Request Form must be received by May 3rd. Please understand that requesting a session will affect your class choices. Not all classes are offered on all GSP campuses. A committee will review your request and determine its validity. Keep in mind that not all requests will be granted: requesting a session **does not** guarantee that you will be assigned to that session.

Learning Contract

All documents must be received by May 3rd. If we do not receive a signed Learning Contract from you by that date, we will assume you are not planning to attend and will remove your name as a 2011 Scholar. By signing the Learning Contract, you have agreed to remain on campus for the full five weeks and, once on campus, not to request a leave of absence (except for emergencies). If you find you are unable to attend, it would be most helpful if you would immediately sign the Notice of Non-Attendance Form and return it to us as soon as possible. Please complete the section regarding the reason for declining your acceptance. Many alternates do not make other plans until they learn whether or not there may be room for them in the Governor's Scholars Program.

Contact Information

Should you or your family have questions or problems you need to discuss with us, please call our central office at 502-573-1618. For additional information, you may also visit our website at www.gsp.ky.gov. We look forward to meeting you and your family, and we know that it will be an exciting five weeks for you in the Governor's Scholars Program this summer.